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| **STAGE** | **STAGES** | **REQUIRED DOCUMENTS** | **TERMS** | **TIME FOR EXPERTISE** | **EXPECTED RESULTS** |
| **Planning** | **APLLICATION FOR A FULL REVIEW** | 1. Application form for a full review or an application form for exclusion  2. Study protocol  3. Study instrument  4. CV of the leading researcher  5. Form of informed consent  6. Confidentiality form for the researcher  7. Other relevant documents | Before the start of the study  Applications received from the 1st to the 14th of each month will be reviewed from the 15th of the same month;  Applications received from the 15th to the 30th of each month will be reviewed from the 31st/1st of the same month. | Up to 15 working days | Approved with no comments→ realization of the study  Approved after minor changes → application for a follow-up review  Subject to re-submission → application for a follow-up review  Not approved → cancellation of the study |
| **APPLICATION FOR AN EXPRESS REVIEW** | Up to 10 working days |
| **APPLICATION FOR EXCLUSION** | Up to 15 working days | Approved → realization of the study  Not approved → full review |
| **APPLICATION FOR A FOLLOW-UP REVIEW** | 1. Application form for a follow-up review  2. Study protocol  3. Other documents that were updated/changed | Not later than 5 days after receiving a letter from the IRB | Up to 10 working days | Approved → realization of the study  Not approved → cancellation of the study |
| **Realization** | **APPLICATION FOR A ROUTINE REVIEW** | 1. Application form for a routine review  2. Study protocol  3. Study instrument  4. Form of informed consent  5. Confidentiality form for the researcher  6. Other relevant documents | Every 12 month after the has been approved  Upon the request of the IRB at any stage of the study | Up to 10 working days | Approved → realization of the study  Not approved → suspension or cancellation of the study |
| **APPLICATION DUE TO THE CHANGES** | 1. Application form due to changes  2. Updated study protocol  3. Other documents that were updated/changed | Not later than 15 days of the planned changes | Up to 5 working days | Approved → continuation of the research with changes  Not approved → continuation of the research without changes |
| **REPORTING UNFORSEEN EVENTS** | 1. Form for reporting unforeseen events  2. Other relevant documents that include information on the case of unforeseen circumstances | Not later than 3 days after the unforseen event has happened | Up to 5 working days | Approved → continuation of the research with or without changes  Not approved → suspension or cancellation of the study |
| **Final stage** | **APPLICATION FOR THE FINAL REVIEW** | 1. Application form for the final review  2. Study protocol  3. Study instrument  4. Form of informed consent  5. Confidentiality form for the researcher  6. Other relevant documents | Not later than 3 days after the data has been collected  Not later than 3 days after the data has been analyzed | Up to 15 working days | Approved → finalize research  Not approved → finalize research |